

19th July 2023

**Mission and Pastoral Measure 2011
Diocese of Salisbury
The Benefice of Mere with West Knoyle and Maiden Bradley and
the Benefice of Upper Stour**

The Bishop of Salisbury has asked us to prepare a draft Pastoral Scheme in respect of pastoral proposals affecting the benefices above.

I attach a copy of the draft Scheme and a glossary of terms used. I am sending a copy to all the statutory interested parties, as the Mission and Pastoral Measure requires, and any others with an interest in the proposals.

Anyone may make representations **for** or **against** all or any part or parts of the draft Scheme (please include the reasons for your views) preferably by email or by post to the Church Commissioners at the following address no later than midnight on **Tuesday 29th August 2023.**

Mr Matthew Crowe
Church Commissioners
Church House
Great Smith Street
London SW1P 3AZ
(Email: matthew.crowe@churchofengland.org)

If the Church Commissioners have not acknowledged receipt of your representation before this date, please ring them on 020 7898 1784 or e-mail them to ensure it has been received. For administrative purposes, a petition will be classed as a single representation and they will only correspond with the sender of the petition, if known, or otherwise the first signatory for whom they can identify an address – “the primary petitioner”.

If the Commissioners do not receive representations against the draft Scheme, they will make the Scheme and it will come into effect as it provides. A copy of the completed Scheme will be sent to you together with a note of its effective date.

If the Commissioners receive any representations against the draft Scheme, they will send them, and any representations supporting the draft Scheme, to the Bishop whose views will be sought. Individual representors and the primary petitioner will then receive copies of the Commissioners’ correspondence with the Bishop (including copies of all the representations). They and individual petitioners may comment further. Copies of all of the representations received and associated correspondence will normally be published on the Commissioners’ website if the matter needs to be considered by them.

Those making representations should indicate whether they would like an opportunity to speak to the Commissioners regarding their representations in the event the

Commissioners decide a hearing should be held. Their meetings are normally held at Church House, Westminster, but during the current circumstances they may need to be held virtually via 'Zoom'. If a hearing is held, they will let you know the arrangements for attending (in person or virtually) and details will also appear on their website. Otherwise, if a hearing is not to be held, the case will be considered in private and you will be informed accordingly.

When the Commissioners acknowledge representations they will let individual representors (and the primary petitioner) know the next few dates of their Committee's meetings. They will confirm the actual date of any hearing nearer the time. The Commissioners will decide if the draft Scheme should proceed when they consider all the representations on the basis of a paper prepared by their staff and any points raised at the meeting. If the Commissioners do so decide, any representor or petitioner against the draft Scheme may seek leave from the Privy Council to appeal against the decision.

You will be informed of the Commissioners' decision and the reasons for it.

Please see www.churchofengland.org/consultation for further information about the procedure.

PCC Secretaries, incumbents/priests-in-charge/rural deans, persons taking services during the Notice Period should refer to the relevant notes below for important additional information concerning them.

With thanks and best wishes

Miriam Longfoot
Governance and Pastoral Planning Manager
Salisbury Diocese
The Guild Wiltshire, King Street, Wilton, Salisbury, SP2 0RS
Tel: 01722 411922
W: www.salisbury.anglican.org

Notes

1. PCC Secretaries

The draft Scheme is sent to you to ensure that the PCC as a body is able to make a representation on the draft if it wishes. We send our grateful thanks for your help with the following tasks.

You are required as soon as possible to:

- i) Print and display the Notice(s) at or near the main door of **every** parish church, chapel of ease or licensed place of worship in your parish; if you are unable to print

the Notice(s) please get in touch with me and I will make arrangements for copies to be sent to you for display;

- ii) Make arrangements for the Announcement (see 2. below) to be made at as many services as possible at every parish church, chapel of ease or licensed place of worship in your parish where a service is held during the notice period (including any that are 'streamed').

Please e-mail me on miriam.longfoot@salisbury.anglican.org or telephone on 01722 411922 as confirmation as soon as you have displayed the Notice(s) and made arrangements for the announcements to be made. Do not wait until the end of the notice period before confirming this.

Although the following are not legal requirements, to ensure that as many of those who habitually attend public worship, as is practicable, are aware of the contents of the Notice, you are also encouraged to take (or make arrangements for), where possible, such of the following steps as is appropriate in your parish:

- i) arrange for copies of the Notice to be posted to members of the worshipping community who are shielding or self isolating;
- ii) insert the Notice in the parish magazine or newsletter;
- iii) display the draft Scheme with the Notice at every parish church, chapel of ease or licensed place of worship in your parish;
- iv) use Facebook/social media posts;
- v) send emails; and
- vi) spread by word of mouth, including pastoral telephone calls.

Please make a note of what you have been able to do regarding steps i) to vi) above in case the consultation process is queried.

If you are no longer the PCC Secretary, please pass this communication to the current Secretary and let me have a note of his or her name and email/postal address.

2. The Announcement

Anybody taking services (including those that are 'streamed') during the Notice Period should ensure that the following announcement is made.

“A Notice giving the objects of proposed pastoral reorganisation affecting this parish has or will be displayed near the main door and on the Church of England website. The Notice includes the last date by which representations regarding the proposed reorganisation may be made to the Church Commissioners.”

PCC Secretaries – please note that it is essential that:

- i) Notices are displayed; and
- ii) arrangements are made for Announcements.

3. Incumbents/priests-in-charge/rural deans

Please ensure that the required Notices are displayed and Announcements made.

If a PCC Secretary is not able to carry out these requirements, please could you arrange for these matters to be dealt with as soon as possible. Please also let me know if there has been a recent change of Secretary in any of the parishes.

4. Circulation List

The Bishop of Salisbury, Patron

Mr H Hoare, Patron

The Bourton Trustees, Patron

The Bishop of Ramsbury, Suffragan Bishop

The Ven A Jeans, Archdeacon of Sarum

The Revd C Husband, Rural Dean of Heytesbury

Mr R Schuler, Lay Chair of Heytesbury

The Revd M McCormack, Associate Priest Upper Stour

Mrs K Symonds, PCC Secretary Maiden Bradley

Mrs A Dethick, PCC Secretary Mere

Lady P Seaford, PCC Secretary West Knoyle

Mrs J Joyce, PCC Secretary Upper Stour

Copies to: All churchwardens, Assistant Rural Dean, Area Office, Diocesan Registry,
Property Dept, Liz Wallis

DRAFT PASTORAL SCHEME

SUMMARY OF MAIN PROVISIONS OF DRAFT SCHEME (NOT PART OF THE DRAFT SCHEME)

This draft Scheme provides for the transfer of the parish of Maiden Bradley in the benefice of Mere with West Knoyle and Maiden Bradley to the benefice of Upper Stour in the diocese of Salisbury where it shall continue distinct, for the selection of the incumbent for the enlarged latter benefice and for the consequential amendment of benefice names.

DRAFT
PASTORAL SCHEME

This Scheme is made by the Church Commissioners this day of
202 in pursuance of the Mission and Pastoral Measure 2011, the Right Reverend Stephen,
Bishop of Salisbury, having consented thereto.

Transfer of parish

1. The parish of Maiden Bradley, being one of the constituent parishes of the benefice of Mere with West Knoyle and Maiden Bradley (the name of which shall be altered to "The Benefice of Mere with West Knoyle") in the diocese of Salisbury, shall be transferred to the benefice of Upper Stour (the name of which shall be altered to "The Benefice of Upper Stour with Maiden Bradley") in the same diocese and shall continue distinct as one of the parishes which comprise the area of that benefice.

Selection of incumbent for the renamed benefice of Upper Stour with Maiden Bradley

2. If immediately before this Scheme comes into operation any person has been licensed by the Bishop to serve within the area of the benefice of Upper Stour as priest-in-charge that person shall be the incumbent of the benefice renamed Upper Stour with Maiden Bradley pursuant to clause 1 hereof ("the said benefice"). However, if immediately before this Scheme comes into operation no such person has been so licensed the incumbent of the said benefice may be selected by the Bishop after consultation with the other patrons of the said benefice and the parochial church councils of the parishes in the area of the said benefice.

Coming into operation of this Scheme

3. This Scheme shall come into operation upon the first day of the month following the date of it being made by the Church Commissioners.

In witness of which this Scheme has been duly executed as a deed by the Church Commissioners.

SIGNED by the)
)
Right Reverend Stephen,)
)
Bishop of Salisbury.)

Executed as a Deed by the Church Commissioners for England

acting by two authorised signatories:

Signature of Authorised Signatory

Signature of Authorised Signatory

Notes by the Diocesan office (not forming part of the draft Scheme)

The rationale behind the diocesan proposals is as follows:

Following a period of consultation, local consensus has been reached about the future of the benefices of Upper Stour and Mere with West Knoyle and Maiden Bradley, with the intention that the parish of Maiden Bradley be transferred into the benefice of Upper Stour (where it shall continue distinct (which will allow for the suspension of presentation to that benefice to be lifted by the provision of a full-time incumbent).

Publication of this draft Scheme has been approved by the Church Commissioners but does not mean that they have taken a view on the merits of the diocesan case.

If they receive representations against the draft Scheme, the Commissioners will send all representations, both for and against, to the Bishop whose views will be sought. Individual representors will then receive copies of the Commissioners' correspondence with the Bishop (including

copies of all the representations) and they may comment further in writing to the Commissioners in light of the diocesan response if they so wish.

If there are no representations against the draft Scheme, the Commissioners will make the Scheme and arrange for it to be brought into effect.

Selection of incumbent – clause 2

It is intended to appoint a priest-in-charge to the current Upper Stour benefice as soon as possible and this clause has been included to allow the priest-in-charge to become the incumbent of the enlarged and renamed benefice of Upper Stour with Maiden Bradley. The other patrons and parishes concerned will be fully consulted over the appointment of the priest-in-charge. If it is not possible to appoint a priest-in-charge before the Scheme comes into effect the incumbent of the said benefice may then either be selected by the Bishop under the authority contained in clause 2 or appointed under the Patronage (Benefices) Measure 1986, depending on how far the process of appointing the said priest-in-charge has progressed.

Patronage

There is no alteration of the patronage of either benefice in these proposals.

Churches etc

This draft Scheme does not affect the status of any churches, chapels of ease or licenced places of worship in the affected parishes or benefices.

Glossary of Words commonly used in pastoral re-organisation:

A fuller version is available in the Code of Recommended Practice to the Mission and Pastoral Measure 2011

(<https://www.churchofengland.org/clergy-office-holders/pastoralandclosedchurches/mpm2011code.aspx>)

Archbishop	Senior bishop with authority over a Province. In England, either Canterbury or York.
Archdeacon	An office held by a senior member of clergy appointed by the bishop with an administrative responsibility over an archdeaconry. Some of their duties are laid down by law but in other respects vary according to diocesan practice: they include care for church property.
Archdeaconry	Sub-division of the diocese over which an archdeacon has administrative responsibility.
Benefice	An ecclesiastical office carrying certain duties. An incumbent's benefice is therefore not a geographical area (see parish) but the office to which the holder is appointed and may comprise one or more parishes. A benefice may be a rectory or vicarage and an incumbent is therefore either rector or vicar.
Bishop	In the Church of England the diocesan bishop is the central focus of organisation and ministry within a diocese. The Bishop is the chief pastor and authority and shares the cure of souls with all the incumbents of that diocese and is also the chief representative of the diocese in the work of the wider church. May be assisted by suffragan or assistant bishops.
Common Tenure	The basis on which all Church of England offices will eventually be held under the Ecclesiastical Offices (Terms of Service) Measure 2009. Existing holders of freehold offices may decide not to opt-in to Common Tenure but new office holders will be on Common Tenure.
Chapel of Ease	A consecrated church that it is not a parish church. Originally within a parish that had a parish church, for the ease of parishioners who could not attend the parish church.
Church Representation Rules	Schedule 3 to the Synodical Government Measure 1969 but updated as a separate booklet. They contain the mechanism for the setting up of representative bodies in the Church of England from parochial church councils to the House of Laity of the General Synod.
Cure of Souls	'Cure' means 'care'. The bishop has the universal cure of souls in a diocese but, subject to this, the incumbent of a benefice (or team rector and team vicar(s) in a team ministry) has the exclusive cure of souls within his or her parish or parishes. The expression should not be confused with the more general phrase 'pastoral care'.
Deanery	A sub-division of an archdeaconry usually comprising between 10 and 20 parishes.
Declaration of closure for regular public worship	The act of closing a church for public worship under the Mission and Pastoral Measure 2011.
Diocesan Board of Finance	A company constituted by the diocesan synod and regulated by the Companies Acts. A board of finance holds property for Church of England purposes, transacts business in that connection and acts as a committee of the diocesan synod. It normally also acts as the diocesan trust.
Diocesan Mission and Pastoral Committee	Statutory Committee established by the Mission and Pastoral Measure 2011. Its duty is to review the arrangement for pastoral supervision in the diocese and, as appropriate, to make recommendations to the bishop.
Diocese	One of 41 main territorial units of the Church of England over which a bishop has responsibility. Divided into archdeaconries, deaneries and parishes.
District Church Council	If a parish comprises two or more places of worship or churches then individual councils can be set up for the districts in which each place of worship or church is situated to exercise such functions as may be delegated by the parochial church council.
Glebe	Land or buildings vested in the Diocesan Board of Finance that either provides a rental income to help pay for stipends and clergy housing or provides housing for those involved in the cure of souls.
Group Council	Where a group ministry is established the parochial church councils of the individual parishes can form a group council to act in the area as a whole in such matters as the individual PCCs together decide.

Group Ministry	An arrangement, authorised by the Mission and Pastoral Measure 2011 whereby the clergy of two or more separate benefices can assist each other to make the best possible provision for the cure of souls in the area as a whole.
Incumbent	Holder of a benefice (which can be either a freehold or a Common Tenure office) – and can be either a rector or a vicar - with responsibility for the cure of souls. May be assisted by a curate, deacon, licensed lay worker, retired priest etc.
Interested Party	One of the statutory persons or bodies that the Diocesan Mission and Pastoral Committee is required to consult in accordance with s.6 / 21 of the Mission and Pastoral Measure 2011.
Joint Parochial Church Council	Where a benefice comprises two or more parishes the parochial church councils of the individual parishes can form a joint parochial church council to act in the benefice as a whole in such matters as the individual PCCs together decide.
Leave to Appeal	Any person who makes a representation to the Commissioners against a pastoral scheme (but not a pastoral order) has a right to apply for leave to appeal to the Judicial Committee of the Privy Council against a decision of the Commissioners to proceed notwithstanding that representation.
Members ('Other') of a Team Ministry	May be clerical or lay (see s.34 of Mission and Pastoral Measure 2011). They share the pastoral care of the area with the team rector and team vicars, but NOT the cure of souls.
Mission and Pastoral Committee	A Committee of the Commissioners' Board of Governors which makes decisions on representations on pastoral, houses and glebe matters. It is chaired by the Third Church Estates Commissioner.
Mission and Pastoral Measure 2011	The Measure of the General Synod which authorises changes in pastoral reorganisation. Designed to "make better provision for the cure of souls". Part of the law of the land and equivalent to an Act of Parliament.
Parish	The basic geographical unit over which an incumbent has cure of souls. There may be several parishes within the area of one benefice.
Parish Centre of Worship	An unconsecrated Place of Worship designated by the bishop under s.43 of the Mission and Pastoral Measure 2011 whereupon for most purposes (other than marriage) it is regarded as a parish church.
Parish Church	A consecrated building in a parish in which, subject to canon law, the statutory services must be held. Parishioners have a right to be married, baptised etc. in the parish church. S.41(2) of the Mission and Pastoral Measure 2011 requires that any building which is to become a parish church must be approved by the bishop, subject to the bishop having consulted both the Diocesan Pastoral Committee and the Diocesan Advisory Committee.
Parochial Church Council	Representative body of parishioners elected from those on the electoral roll in accordance with the Church Representation Rules. Usually chaired by the incumbent.
Parsonage House	The official place of residence of an incumbent of a benefice. The house belongs to the incumbent in right of their office.
Pastoral Order	A document which effects changes in pastoral reorganisation made under the Mission and Pastoral Measure 2011. Differs from a pastoral scheme mainly in that it deals with lesser matters.
Pastoral Scheme	A document which effects more complex or significant changes in pastoral reorganisation made under the Mission and Pastoral Measure 2011.
Patron	The person or body owning an advowson (i.e. right to present a priest to a benefice) who may be a private individual or a corporation (ecclesiastical or lay).
Plurality	The holding of two or more benefices by one incumbent who then has the freehold of all the benefices. This can only be authorised by a scheme or order under the Mission and Pastoral Measure 2011.
Priest in Charge	A priest (who has not been presented by the patrons and does not become the incumbent) given charge of a benefice to which the right of presentation has been suspended.

Representations	The Mission and Pastoral Measure 2011 requires that any draft scheme or order be published and made available to the public. Any person can make written representations to the Commissioners either for or against what is proposed.
Team Council	In a team ministry a team council can be established, either under the authority of a scheme or under the Church Representation Rules. Such a council is similar to a joint parochial church council and provides a formal structure for all the parishes in the team to discuss matters of mutual concern.
Team Ministry	A special form of ministry whereby a team of clergy and possibly lay people share the pastoral care of the area of a benefice. Can only be established by a pastoral scheme.
Team Rector	The priest in a team ministry who heads the team and owns the property of the benefice but shares the cure of souls with the team vicars.
Team Vicar	A priest of incumbent status in a team ministry, other than the team rector, who shares the cure of souls with the team rector and other team vicars.

NOTICE

Mission and Pastoral Measure 2011 Draft Pastoral Scheme

19th July 2023

The Salisbury Diocesan Mission and Pastoral Committee has prepared a draft Pastoral Scheme for:

SUMMARY OF MAIN PROVISIONS OF DRAFT SCHEME (NOT PART OF THE DRAFT SCHEME)

This draft Scheme provides for the transfer of the parish of Maiden Bradley in the benefice of Mere with West Knoyle and Maiden Bradley to the benefice of Upper Stour in the diocese of Salisbury where it shall continue distinct, for the selection of the incumbent for the enlarged latter benefice and for the consequential amendment of benefice names.

A copy of the draft Scheme may be inspected at:

The Church of All Saints Maiden Bradley
The Church of St Michael the Archangel Mere
The Church of St Mary the Virgin West Knoyle
The Church of St George Bourton
The Church of St Mary the Virgin Kilmington
The Church of St Peter Stourton
The Church of St Martin Zeals

You may also access the draft Scheme on the Commissioners' website at www.ccpastoral.org or obtain a copy during normal office hours by applying to me. **Large print and/or audio copies are available on request.**

- Anyone may make representations to the Church Commissioners **for** or **against** all or any part or parts of the draft Scheme (please include the reasons for your views) in writing or by email to reach them no later than **midnight on Tuesday 29th August 2023**. Please send your representation to (e-mail: matthew.crowe@churchofengland.org) or by letter marked for the attention of **Matthew Crowe, Pastoral Division, Church Commissioners, Church House, Great Smith Street, LONDON SW1P 3AZ.**

- If the Church Commissioners have not acknowledged receipt of your representation before this date, please ring **020 7898 1784** or e-mail them to ensure it has been received. For administrative purposes, a petition will be classed as a single representation and the Commissioners will only correspond with the sender of the petition, if known, or otherwise the first signatory – “the primary petitioner”.
- When making a representation, please also indicate the nature of your interest in the proposals (e.g. parishioner, member of parochial church council, etc) and whether you would like an opportunity to speak to the Committee regarding your representation if the Commissioners decide a hearing should be held regarding the case.
- If the Commissioners receive representations against the draft Scheme, they will send them, and any representations supporting the draft Scheme, to the Bishop whose views will be sought. Individual representors and the primary petitioner will then receive copies of the correspondence with the Bishop (including copies of all the representations) and will be told whether a hearing is to be held. They and individual petitioners may comment further to the Commissioners. Copies of all of the representations received and associated correspondence will be published on the Commissioners’ website if the matter needs to be considered by the Commissioners.
- If a hearing is held, anyone may attend the meeting of the Mission and Pastoral Committee that considers the case and representors may have an opportunity to speak to the Committee. Otherwise the case will be considered in private.
- When the Commissioners acknowledge representations they will let individual representors (and the primary petitioner) know the next few dates of the Committee’s meetings. They will confirm the actual date if a hearing is to be held nearer the time.
- The Commissioners’ Mission and Pastoral Committee will decide if the draft Scheme should proceed when it considers all the representations on the basis of a paper prepared by the Commissioners’ staff and any points raised at the meeting.
- The Commissioners will notify all representors of their decision and give a statement of the reasons for it.
- If they so decide the Scheme should proceed, any representor or petitioner against the draft Scheme may seek leave from the Privy Council to appeal against the decision.
- Please see www.ccpastoral.org for further information about the procedure.

You may also contact Diocesan Governance and Pastoral Planning Manager for further information.

Please see below for contact details.

Miriam Longfoot

Governance and Pastoral Planning Manager

E mail: miriam.longfoot@salisbury.anglican.org Tel: 01722 411922